

Parent and Student A-Z Handbook



The Main Dunstable staff stands united in the pursuit of high academic achievement and exemplary citizenship for all students. Positive attitudes, dedication and a love of children are at the heart of our school culture.

Amanda Cirrone
Principal

**20 Whitford Road
Nashua, NH 03062
603-966-2320**

Patricia Flynn
Assistant Principal

The following is a guide to FAQs that families may have about our school. A comprehensive elementary school district handbook is available at (www.nashua.edu).

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Agendas: Our PTO provides students in grades 2-5 with agendas that students use to record daily homework assignments, etc

Animals: Any domestic animals (pets) brought to school when school is in session must remain outside the school building and on a leash. Pets may not be handled by the students.

Arrival/Morning Drop-Off Procedure: Children should *not* arrive prior to 8:45AM. as there is no supervision before that time.

- The lane furthest from the school will be for CARS. Parents, please do not get out of your cars. Teach your child to exit the side of the vehicle facing the school and staff will take it from there.
- The first 4 cars in the line may disembark. Staff will be there to assist.
- The parking lots are not travel routes in which to drop children off.
- Please refrain from hand-held cell phone use which may prompt driver distractibility.
- Please do not attempt to circumvent the traffic and wait time by dropping children off in a manner alternative to what is noted above as we seek to ensure procedures that prioritize the well-being of our students and staff.

Afternoon Dismissal/Pick-up Procedure:

3 OPTIONS: *BE SURE TO
YOUR CHILD IS TO BE DISMISSED!*

- OPTION 1: BUS
The lane closest to the school will be for BUSES ONLY. Our larger buses drive around the back and board from the playground. Our smaller buses park in the lane closest to the school and students requiring this type of specialized transportation board at this location.
- OPTION 2: CAR PICK UP
The lane furthest from the school will be for cars.
. Our staff reads this sign in order to call for your child to come outside to your car. Again, we request that parents stay IN their vehicles as staff guide children to your cars. Also note that this is not a passing lane so you will always need to wait one behind the other.
- OPTION 3: WALKERS
For our students who walk home, parents need only to inform the teacher and those students will be allowed to exit the front door and walk on their own.

NO PARKING: Parents may not park along Whitford Rd and wait for their children. Everyone must use the car pickup lane.

Tardy/Early Dismissal: Vehicles are no longer allowed to park in the two lanes in front of the school at any point during the school day. Parents must park in one of our lots to drop students off tardy, dismiss them early or to conduct any other type of school business. Please ring the bell and someone will come outside to assist you.

dismissal procedure and do NOT dismiss their children from the office between 3:00-3:30PM.

Attendance/Absences: To report an absence, please call the school and leave a message @ 966-2340. Families who have not called the school by 10:00AM will receive an automated message indicating the child is not in attendance. The school is required by law to address issues of chronic absence and tardiness. Parents will receive written notice if the number of absences/tardies reaches the criteria for concern. attendance policy is available on its website. A student who is absent from school may not participate in after-school activities.

Badges: Staff,

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Telephone: Students should not use the school telephone unless there is an emergency (forgotten homework, instruments, sneakers, etc, are not emergencies). Also, teachers may not be interrupted while teaching. Teachers will return messages upon their earliest availability.

Twitter: Follow us @maindunstable.

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Volunteers / Visitors: Your children love to see you involved and so do we! The PTO runs our robust volunteer program. Information regarding the program is available through an orientation at the beginning of the year. All volunteers must complete a Volunteer Assurance Form, sign in and out of the building, wear proper identification, and remain in the area(s) of the building necessary to perform assigned duties. Designated volunteers are those who work independently, without direct supervision of staff, to assist students. These volunteers must complete an additional form available in the MDES office, and be fingerprinted at District office (free of charge).

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Withdrawals: Parents are required to inform the school should there be a change of address so that any proper forms may be promptly processed.

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Yearbook: Each year a school yearbook is published. Forms for purchase are sent through the PTO.